

National Transport Authority Fixed Payment Notice (FPN) Privacy Notice

This Privacy Notice is issued by the National Transport Authority of Dún Scéine, Iveagh Court, Harcourt Lane, Dublin 2 (“NTA”, “we”, “us”, “our”).

The NTA is responsible for securing the provision of public bus services under the Dublin Transport Authority Act 2008 and for making Bye-laws that apply to these services. Under applicable Bye-laws, it is an offence to travel on these public bus services without a valid ticket. Where a passenger does not possess a valid ticket entitling them to travel, an appropriately authorised individual may serve the passenger with a Fixed Payment Notice (“FPN”) which requires the payment of a standard fare to the NTA.

The purpose of this Notice is to inform you of the data relating to you that NTA and third parties acting on our behalf (including bus services operators and their Revenue Protection Officers) may collect and use in connection with the issuing of a FPN and the uses (including disclosures to third parties) we may make of such data.

If you have any questions about our use of your personal data, please contact us at: info@nationaltransport.ie or you can contact our Data Protection Officer at: privacy@nationaltransport.ie .

Personal Data that we Collect and Process

We will collect and process personal data relating to you in connection with the issuing of a FPN. This personal data may include:

- your name and contact details, including your address, phone number and email address;
- your date of birth;
- your signature;
- your payment details;
- details relating to any court proceedings if you do not pay the appropriate amount on time; and
- the circumstances which gave rise to a FPN being issued, including the date and time at which you were unable to produce a valid ticket.

Purposes of Processing and Legal Basis

We will use personal data relating to you for the purposes of:

- serving you with FPN;
- processing any payment you make;
- bringing proceedings if you fail to make the appropriate payment on time; and
- performing our functions as a public authority and complying with our legal obligations.

The legal basis for processing is that it is necessary for the for the performance of tasks that we carry out in the public interest or in the exercise of official authority vested in us by law under Section 56D of the Dublin Transport Authority Act 2008.

Recipients of Data

We may disclose your personal data to other organisations in connection with the above purposes, including:

- public service transport operators;

- other third parties who we engage to provide services to us, such as outsourced service providers, IT services providers, professional advisers and auditors;
- Other public authorities and bodies where required or permitted by law, such as An Garda Síochána, for the purposes of the prevention, investigation or detection of crime.

Retention

We will not hold your personal data for longer than is necessary. We retain your personal data for as long as we need it for the purposes described in this Notice, or to comply with our obligations under applicable law and if relevant to deal with any claim or dispute that might arise between you and us. Generally, your personal data will be retained for 2 years after the conclusion of the prosecution file including receipt of payment of any amounts, including fines and costs, due to the NTA.

Transfers Abroad

The information relating to you that is collected or processed by or on behalf of the Authority may occasionally be passed to third parties located outside the European Economic Area (EEA), including to a jurisdiction which is not recognised by the European Commission as providing for an equivalent level of protection for personal data as is provided for in the European Union. If and to the extent that we do so, we will ensure that appropriate measures are in place to comply with our obligations under applicable law governing such transfers. These may include entering into a contract governing the transfer that contains the 'standard contractual clauses' approved for this purpose by the European Commission or, in respect of transfers to the United States of America, ensuring that the transfer is covered by the EU-US Privacy Shield framework. If you would like to receive further details of the measures that we have taken in this regard, please contact us at privacy@nationaltransport.ie.

Your rights

You have the following rights, in certain circumstances and subject to certain restrictions, in relation to your personal data:

- the right to access your personal data;
- the right to request the rectification and/or erasure of your personal data
- the right to restrict the use of your personal data; and
- the right to object to the processing of your personal data.

If you wish to exercise any of the rights set out above, please contact us at privacy@nationaltransport.ie.

Complaints

If you are not happy with the way we are using your personal data or how we facilitate your rights or comply with our obligations under applicable data protection law, you have the right to make a complaint to the Data Protection Commission by emailing info@dataprotection.ie.